

# ESCUELA UNIVERSITARIA CARDENAL CISNEROS

INSTITUTO UNIVERSITARIO INTERNACIONAL

AVD.A. JESUITAS S/N  
28806 ALCALA DE HENARES  
MADRID (SPAIN)

Phone (91) 889-1254 ext. 141  
director@iuin-cisneros.com

## APPLICATION FOR ADMISSION

*Please type or print*

### SUMMER SESSION II PROGRAM (JUNE 29- JULY 27, 2009)

Courses you plan to enroll in while you are abroad:

1. \_\_\_\_\_
2. \_\_\_\_\_

### PERSONAL DATA

Social Security \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Male  Female

Name \_\_\_\_\_  
First Middle Last

Your telephone (\_\_\_\_) \_\_\_\_\_ Fax number (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

Permanent address \_\_\_\_\_  
Street City State/ Zip code

Birth place \_\_\_\_\_ Birth date \_\_\_\_\_

Are you a U.S. citizen? yes  no

If yes, list your passport number \_\_\_\_\_

If no, home country and passport number \_\_\_\_\_

Expiration date \_\_\_\_/\_\_\_\_/\_\_\_\_ Place of issue \_\_\_\_\_

### ACADEMIC INFORMATION

Name of college or university \_\_\_\_\_

Address at school \_\_\_\_\_  
Street City State/ Zip Code

Undergraduate university and

Major: \_\_\_\_\_ GPA: \_\_\_\_\_

If you are not currently enrolled in school, what institution did you last attend, and when?

\_\_\_\_\_

## **COST OF THE PROGRAM**

5,000€

## **WHAT'S INCLUDED**

Tuition: 6 graduate level credits

Airport pick-up upon arrival in Madrid\*

Room and Board: Housing with a Spanish family, 3 meals a day, laundry\*\*

Medical Insurance

3-Day, 2-Night Trip to Cantabria/ Asturias: Hotel, Transportation, Breakfast

Day Trips: Toledo, El Escorial/ Valle de los Caídos, Segovia/ La Granja

Cultural Excursions: Madrid (downtown and modern districts, museums, Royal Palace, shopping areas, etc.)

Computer lab and free wireless internet/ e-mail access

*\*Airport pick-up is available on June 29, 2008 from 7am-7pm. Any student arriving at any other time should arrange his/ her own transportation from the airport.*

*\*\*Housing is available from May 31, 2009, at 12 noon, until July 27, 2009, at 12 noon. Any student wishing to stay outside of the program dates (either before the program begins or after the program ends) must arrange housing privately. IUIIN host families may not house students outside of the official program dates. The IUIIN is not responsible for arranging student housing outside of the pre-established program dates.*

## **NOT INCLUDED**

Books/ Course Materials

Airfare

Personal Expenses/ Incidentals

## **REFUND POLICY**

Any cancellation from the program must be made in writing to Instituto Universitario Internacional. Verbal cancellations will not be honoured. The postmark of the US Postal Service will be the effective determining date for all cancellations. Students agree to accept the terms of the Refund Policy as outlined in the brochures and specified on this site. This Refund Policy is necessary to cover the large amount of non-refundable deposits that INSTITUTO UNIVERSITARIO INTERNACIONAL must pay in advance to the suppliers of services.

### 1) CANCELLATIONS BEFORE FULL PAYMENT DUE DATE

*If rejected: Full refund*

*If student withdraws after being accepted: 100€ cancellation fee.*

### 2) CANCELLATIONS AFTER FULL PAYMENT DUE DATE

*If student withdraws no more than 7 days after full payment due date: 200€ cancellation fee*

*Within 8-15 days after full payment date: 400€ cancellation fee*

*Within 16-30 days after full payment date: 800€ cancellation fee*

*30 or more days after full payment date: 1000€ cancellation fee*

### 3) CANCELLATIONS AFTER COMMENCEMENT OF CLASSES

*Tuition, trips, excursions, extracurricular activities, or any other activity included in the program:*

No refund.

*Room and Board with the Host Family: 20€ dollars refund for each unused day of room and board.*

No reductions or refunds will be made for services not used (other than Room and Board with the Host Family) by the student and no substitutions will be allowed for services not used. Services cannot be transferred to another person.

## APPLICATION PROCESS

The deadlines are as follows\*:

**Summer Session II 2009 November 1, 2008- April 1, 2009**

\*Late applications may be considered in special circumstances. Contact the Escuela Universitaria Cardenal Cisneros for more information. We encourage all students, especially those applying for Fall and/ or Spring semesters, to send applications as soon as possible in order to allow sufficient time to complete student visa requirements.

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

**By signing and sending this document, I accept the terms and conditions of the Instituto Universitario Internacional, Escuela Universitaria Cardenal Cisneros.**

IUIN does not discriminate on the basis of race, color, national origin, disability, age, gender, or religion according to the EEOC guidelines. IUIN will not tolerate any form of sexual harassment, including unwelcome sexual advances, vulgar, abusive, humiliating or threatening language, practical jokes, and other inappropriate behaviour in the workplace or on our programs.

## HOUSING QUESTIONNAIRE

*The purpose of this questionnaire is to help us make your stay in Spain more comfortable. The information obtained in this form is completely confidential. Please answer this form in capital letters.*

*Deadline for applications:*

*May 1st for Fall Semester Students*

*October 1st for Spring Semester Students*

*February 1st for Summer Program Students.*

Full name: \_\_\_\_\_

My family and friends call me : \_\_\_\_\_

Date of birth (day/month/year): \_\_\_\_\_ Place of birth: \_\_\_\_\_

Nationality: \_\_\_\_\_ Sex: \_\_\_\_\_

Passport number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Institution: \_\_\_\_\_

Period of study                      D Fall    D Spring    D Summer    Year 200\_\_

What is your major? \_\_\_\_\_ Minor? \_\_\_\_\_

Father's name: \_\_\_\_\_ Profession: \_\_\_\_\_

Mother's name: \_\_\_\_\_ Profession: \_\_\_\_\_

Brothers and sisters:

In case of an emergency please call:

- Father
- mother
- brother/sister
- other \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Give a brief description of yourself, your personality and your hobbies.

Full Name \_\_\_\_\_

How do you consider yourself?

- Talkative
- Orderly
- Affectionate
- Reserved
- independent
- studious
- peaceful
- extrovert

Any peculiarity that you think we should be aware of?

In the last year, whom did you live with?

- On your own
- With other student/s or friend/s
- With your family

What is your Spanish level?

- Bilingual
- Advanced
- Intermediate
- Beginner

Have you ever lived in a foreign country before? Where?  
How long?

Yes \_\_\_\_\_ No \_\_\_\_\_

How was this experience? Explain:

Have you travelled to other countries?  
Which countries?

Yes \_\_\_\_\_ No \_\_\_\_\_

How was this experience? Explain:

Will you be travelling often?

- Yes, I'll be travelling as much as I can.
- Yes, but not as much as I want
- No, I won't be travelling

Do you smoke?

Yes \_\_\_\_\_ No \_\_\_\_\_

Do you mind if someone in the house smokes?

Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have any medical conditions that the family should be aware of? No \_\_\_\_\_ Yes \_\_\_\_\_  
Please specify \_\_\_\_\_

Do you have any allergies? No \_\_\_\_\_ Yes \_\_\_\_\_ (specify)

What is your religion? (Optional)

Is religion important in your life?

Yes \_\_\_\_\_ No \_\_\_\_\_

Does your religion affect your meals?

Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have any restrictions about meals or food that we should be aware of? Yes \_\_\_\_\_ No \_\_\_\_\_

Please explain.

Regarding food:

- I want to try everything
- There are meals that I don't like. Mention.

What hobbies or sports would you like to participate in while in Alcalá?

Full Name \_\_\_\_\_

When do you usually go out?

- The whole week
- Weekends
- Wednesday to Saturday
- Once a week

Which point is more important for you about housing?

- Being in a nice home
- Being with a nice family

Check your accommodation preference when living with a family:

- I prefer to have my own room and be the only student in the house
- I prefer to have my own room and another student living with the same family \* Please identify the student you would like to stay with:

What kind of family would you like to have?

- Full Family
- Mother & children
- Couple
- Single
- Retired

Would you mind living with pets?

Yes \_\_\_\_\_ No \_\_\_\_\_

Would you mind living with small children?

Yes \_\_\_\_\_ No \_\_\_\_\_

Would you mind living with older people?

Yes \_\_\_\_\_ No \_\_\_\_\_

Would you be spending some of your free time with your family?

Yes \_\_\_\_\_ No \_\_\_\_\_

Do you mind walking to school? (Up to twenty minutes walking)

Yes \_\_\_\_\_ No \_\_\_\_\_

What are your expectations about living with an Spanish family? Please, explain us in order of preference.

PLEASE REMEMBER THAT WE WILL CHOOSE YOUR FAMILY BASED ON THIS INFORMATION. BE HONEST, DIRECT AND SENSITIVE TO YOUR NEEDS. INFORMATION IS CONFIDENTIAL.  
WE WILL TRY TO DO OUR BEST BUT WE CANNOT GUARANTEE TO COVER ALL YOUR EXPECTATIONS.