

ESCUELA UNIVERSITARIA CARDENAL CISNEROS

INSTITUTO UNIVERSITARIO INTERNACIONAL

AVD.A. JESUITAS S/N
28806 ALCALA DE HENARES
MADRID (SPAIN)

Phone (91) 889-1254 ext. 41
director@iuin-cisneros.com

APPLICATION FOR ADMISSION

Please type or print

ACADEMIC YEAR 2008-2009 GRADUATE PROGRAM

IUIN courses you plan to enroll in while you are abroad:

FALL 2008

1. _____ 2. _____
3. _____

SPRING 2009

1. _____ 2. _____
3. _____

PERSONAL DATA

Social Security _____ - _____ - _____ Male Female

Name _____
First Middle Last

Your telephone (____) _____ Fax number (____) _____ E-mail _____

Permanent address _____
Street City State/ Zip code

Birth place _____ Birth date _____

Are you a U.S. citizen? yes no

If yes, list your passport number _____

If no, home country and passport number _____

Expiration date ____/____/____ Place of issue _____

ACADEMIC INFORMATION

Name of college or university _____

Address at school _____
Street City State/ Zip Code

Undergraduate university and Major: _____ GPA: _____

If you are not currently enrolled in school, what institution did you last attend, and when?

COST OF THE PROGRAM

15,000€

WHAT'S INCLUDED

Tuition: Up to 30 graduate level credits

Airport pick-up upon arrival in Madrid*

Room and Board: Housing with a Spanish family, 3 meals a day, laundry**

Medical Insurance

3-Day, 2-Night Trip to Granada: Hotel, Transportation, Breakfast

3-Day, 2-Night Trip to Asturias/ Cantabria: Hotel, Transportation, Breakfast

Day Trips: Toledo, El Escorial/ Valle de los Caídos, La Granja, Segovia

Cultural Excursions: Madrid (downtown and modern districts, museums, Royal Palace, shopping areas, etc.)

Computer lab and free wireless internet/ e-mail access

**Airport pick-up for the 2008-2009 Academic Year is available Sunday, August 31, from 7:00am to 7:00pm. Any student arriving outside of these pre-established times should arrange his/ her own transportation from the airport.*

***Housing is available from Sunday, August 31, 2008, at 12:00pm (noon) until Friday, December 19, 2008, at 12:00pm (noon), and from Sunday, January 11, 2009, at 12 noon until Friday, April 24, at 12 noon. Any student wishing to stay outside of the program dates (either before the program begins or after the program ends) must arrange housing privately. IUIIN host families may not house students outside of the official program dates. The IUIIN is not responsible for arranging student housing outside of the pre-established program dates.*

REFUND POLICY

Any cancellation from the program must be made in writing to Instituto Universitario Internacional. Verbal cancellations will not be honoured. The postmark of the US Postal Service will be the effective determining date for all cancellations. Students agree to accept the terms of the Refund Policy as outlined in the brochures and specified below. This Refund Policy is necessary to cover the large amount of non-refundable deposits that INSTITUTO UNIVERSITARIO INTERNACIONAL must pay in advance to the suppliers of services.

1) CANCELLATIONS BEFORE FULL PAYMENT DUE DATE

If rejected: Full refund

If student withdraws after being accepted: 100€ cancellation fee.

2) CANCELLATIONS AFTER FULL PAYMENT DUE DATE

If student withdraws no more than 7 days after full payment due date: 200€ cancellation fee

Within 8-15 days after full payment date: 400€ cancellation fee

Within 16-30 days after full payment date: 800€ cancellation fee

30 or more days after full payment date: 1000€ cancellation fee

3) CANCELLATIONS AFTER COMMENCEMENT OF CLASSES

Tuition, trips, excursions, extracurricular activities, or any other activity included in the program:

No refund.

Room and Board with the Host Family: 20€ dollars refund for each unused day of room and board.

No reductions or refunds will be made for services not used (other than Room and Board with the Host Family) by the student and no substitutions will be allowed for services not used. Services cannot be transferred to another person.

NOT INCLUDED

Books/ Course Materials

Airfare

Personal Expenses/ Incidentals

APPLICATION PROCESS

The deadlines are as follows*:

Academic Year 2008-2009

November 1, 2007- June 1, 2008

*Late applications may be considered in special circumstances. Contact the Escuela Universitaria Cardenal Cisneros for more information. We encourage all students, especially those applying for Fall and/ or Spring semesters, to send applications as soon as possible in order to allow sufficient time to complete student visa requirements.

Signed _____

Date _____

By signing and sending this document, I accept the terms and conditions of the Instituto Universitario Internacional, Escuela Universitaria Cardenal Cisneros.

IUIN does not discriminate on the basis of race, color, national origin, disability, age, gender, or religion according to the EEOC guidelines. IUIN will not tolerate any form of sexual harassment, including unwelcome sexual advances, vulgar, abusive, humiliating or threatening language, practical jokes, and other inappropriate behaviour in the workplace or on our programs.

HOUSING QUESTIONNAIRE

The purpose of this questionnaire is to help us make your stay in Spain more comfortable. The information obtained in this form is completely confidential. Please answer this form in capital letters.

Deadline for applications:

May 1st for Fall Semester Students

October 1st for Spring Semester Students

February 1st for Summer Program Students.

Full name: _____

My family and friends call me : _____

Date of birth (day/month/year): _____ Place of birth: _____

Nationality: _____ Sex: _____

Passport number: _____

E-mail: _____

Institution: _____

Period of study D Fall D Spring D Summer Year 200__

What is your major? _____ Minor? _____

Father's name: _____ Profession: _____

Mother's name: _____ Profession: _____

Brothers and sisters:

In case of an emergency please call:

- Father
- mother
- brother/sister
- other _____

Name: _____

Address: _____

Home phone: _____ Work phone: _____

E-mail: _____

Give a brief description of yourself, your personality and your hobbies.

Full Name _____

How do you consider yourself?

- Talkative
- Orderly
- Affectionate
- Reserved
- independent
- studious
- peaceful
- extrovert

Any peculiarity that you think we should be aware of?

In the last year, whom did you live with?

- On your own
- With other student/s or friend/s
- With your family

What is your Spanish level?

- Bilingual
- Advanced
- Intermediate
- Beginner

Have you ever lived in a foreign country before? Where?
How long?

Yes _____ No _____

How was this experience? Explain:

Have you travelled to other countries?
Which countries?

Yes _____ No _____

How was this experience? Explain:

Will you be travelling often?

- Yes, I'll be travelling as much as I can.
- Yes, but not as much as I want
- No, I won't be travelling

Do you smoke?

Yes _____ No _____

Do you mind if someone in the house smokes?

Yes _____ No _____

Do you have any medical conditions that the family should be aware of? No _____ Yes _____
Please specify _____

Do you have any allergies? No _____ Yes _____ (specify)

What is your religion? (Optional)

Is religion important in your life?

Yes _____ No _____

Does your religion affect your meals?

Yes _____ No _____

Do you have any restrictions about meals or food that we should be aware of? Yes _____ No _____

Please explain.

Regarding food:

- I want to try everything
- There are meals that I don't like. Mention.

What hobbies or sports would you like to participate in while in Alcalá?

Full Name _____

When do you usually go out?

- The whole week
- Weekends
- Wednesday to Saturday
- Once a week

Which point is more important for you about housing?

- Being in a nice home
- Being with a nice family

Check your accommodation preference when living with a family:

- I prefer to have my own room and be the only student in the house
- I prefer to have my own room and another student living with the same family * Please identify the student you would like to stay with:

What kind of family would you like to have?

- Full Family
- Mother & children
- Couple
- Single
- Retired

Would you mind living with pets?

Yes _____ No _____

Would you mind living with small children?

Yes _____ No _____

Would you mind living with older people?

Yes _____ No _____

Would you be spending some of your free time with your family?

Yes _____ No _____

Do you mind walking to school? (Up to twenty minutes walking)

Yes _____ No _____

What are your expectations about living with an Spanish family? Please, explain us in order of preference.

PLEASE REMEMBER THAT WE WILL CHOOSE YOUR FAMILY BASED ON THIS INFORMATION. BE HONEST, DIRECT AND SENSITIVE TO YOUR NEEDS. INFORMATION IS CONFIDENTIAL.
WE WILL TRY TO DO OUR BEST BUT WE CANNOT GUARANTEE TO COVER ALL YOUR EXPECTATIONS.