

ESCUELA UNIVERSITARIA CARDENAL CISNEROS

INSTITUTO UNIVERSITARIO INTERNACIONAL

AVD.A. JESUITAS S/N
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MADRID (SPAIN)

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APPLICATION FOR ADMISSION

Please type or print

SUMMER SESSIONS I& II PROGRAM (May 31- July 25, 2009)

Courses you plan to enroll in while you are abroad:

1. _____ 3. _____
2. _____ 4. _____

PERSONAL DATA

Social Security _____ - _____ - _____ Male Female

Name _____
First Middle Last

Your telephone (____) _____ Fax number (____) _____ E-mail _____

Permanent address _____
Street City State/ Zip code

Birth place _____ Birth date _____

Are you a U.S. citizen? yes no

If yes, list your passport number _____

If no, home country and passport number _____

Expiration date ____/____ Place of issue _____

ACADEMIC INFORMATION

Name of college or university _____

Address at school _____
Street City State/ Zip Code

Major: _____ Minor: _____

Classification: _____ GPA: _____

If you are not currently enrolled in school, what institution did you last attend, and when?

COST OF THE PROGRAM

7,500€

WHAT'S INCLUDED

Tuition: 12 undergraduate college credits

Airport pick-up upon arrival in Madrid*

Room and Board: Housing with a Spanish family, 3 meals a day, laundry**

Medical Insurance

3-Day, 2-Night Trip to Granada/ Andalucía: Hotel, Transportation, Breakfast

3-Day, 2-Night Trip to Asturias: Hotel, Transportation, Breakfast

4 Day Trips: Toledo, El Escorial/ Valle de los Caídos, Segovia/ La Granja, Cuenca

Cultural Excursions: Madrid (downtown and modern districts, museums, Royal Palace, shopping areas, etc.)

Computer lab and free wireless internet/ e-mail access

***Airport pick-up for the Summer I& II 2009 term is available Saturday, May 31, from 7:00am to 7:00pm. Any student arriving outside of these pre-established times should arrange his/ her own transportation from the airport.**

****Housing is available from May 31, 2009, at 12:00pm (noon) until July 25, 2009, at 12:00pm (noon). Any student wishing to stay outside of the program dates (either before the program begins or after the program ends) must arrange housing privately. IUIN host families may not house students outside of the official program dates. The IUIN is not responsible for arranging student housing outside of the pre-established program dates.**

NOT INCLUDED

Books/ Course Materials

Airfare

Personal Expenses/ Incidentals

REFUND POLICY

Any cancellation from the program must be made in writing to Instituto Universitario Internacional. Verbal cancellations will not be honoured. The postmark of the US Postal Service will be the effective determining date for all cancellations. Students agree to accept the terms of the Refund Policy as outlined in the brochures and specified on this site. This Refund Policy is necessary to cover the large amount of non-refundable deposits that INSTITUTO UNIVERSITARIO INTERNACIONAL must pay in advance to the suppliers of services.

1) CANCELLATIONS BEFORE FULL PAYMENT DUE DATE

If rejected: Full refund

If student withdraws after being accepted: 100€ cancellation fee.

2) CANCELLATIONS AFTER FULL PAYMENT DUE DATE

If student withdraws no more than 7 days after full payment due date: 200€ cancellation fee

Within 8-15 days after full payment date: 400€ cancellation fee

Within 16-30 days after full payment date: 800€ cancellation fee

30 or more days after full payment date: 1000€ cancellation fee

3) CANCELLATIONS AFTER COMMENCEMENT OF CLASSES

Tuition, trips, excursions, extracurricular activities, or any other activity included in the program:

No refund.

Room and Board with the Host Family: 20€ dollars refund for each unused day of room and board.

No reductions or refunds will be made for services not used (other than Room and Board with the Host Family) by the student and no substitutions will be allowed for services not used. Services cannot be transferred to another person.

APPLICATION PROCESS

The deadlines are as follows*:

Summer Sessions I&II 2009 November 1, 2008- February 1, 2009

*Late applications may be considered in special circumstances. Contact the Escuela Universitaria Cardenal Cisneros for more information. We encourage all students, especially those applying for Fall and/ or Spring semesters, to send applications as soon as possible in order to allow sufficient time to complete student visa requirements.

Signed _____ **Date** _____

By signing and sending this document, I accept the terms and conditions of the Instituto Universitario Internacional, Escuela Universitaria Cardenal Cisneros.

IUIN does not discriminate on the basis of race, color, national origin, disability, age, gender, or religion according to the EEOC guidelines. IUIN will not tolerate any form of sexual harassment, including unwelcome sexual advances, vulgar, abusive, humiliating or threatening language, practical jokes, and other inappropriate behaviour in the workplace or on our programs.

